

# Planning Templates Toolkit

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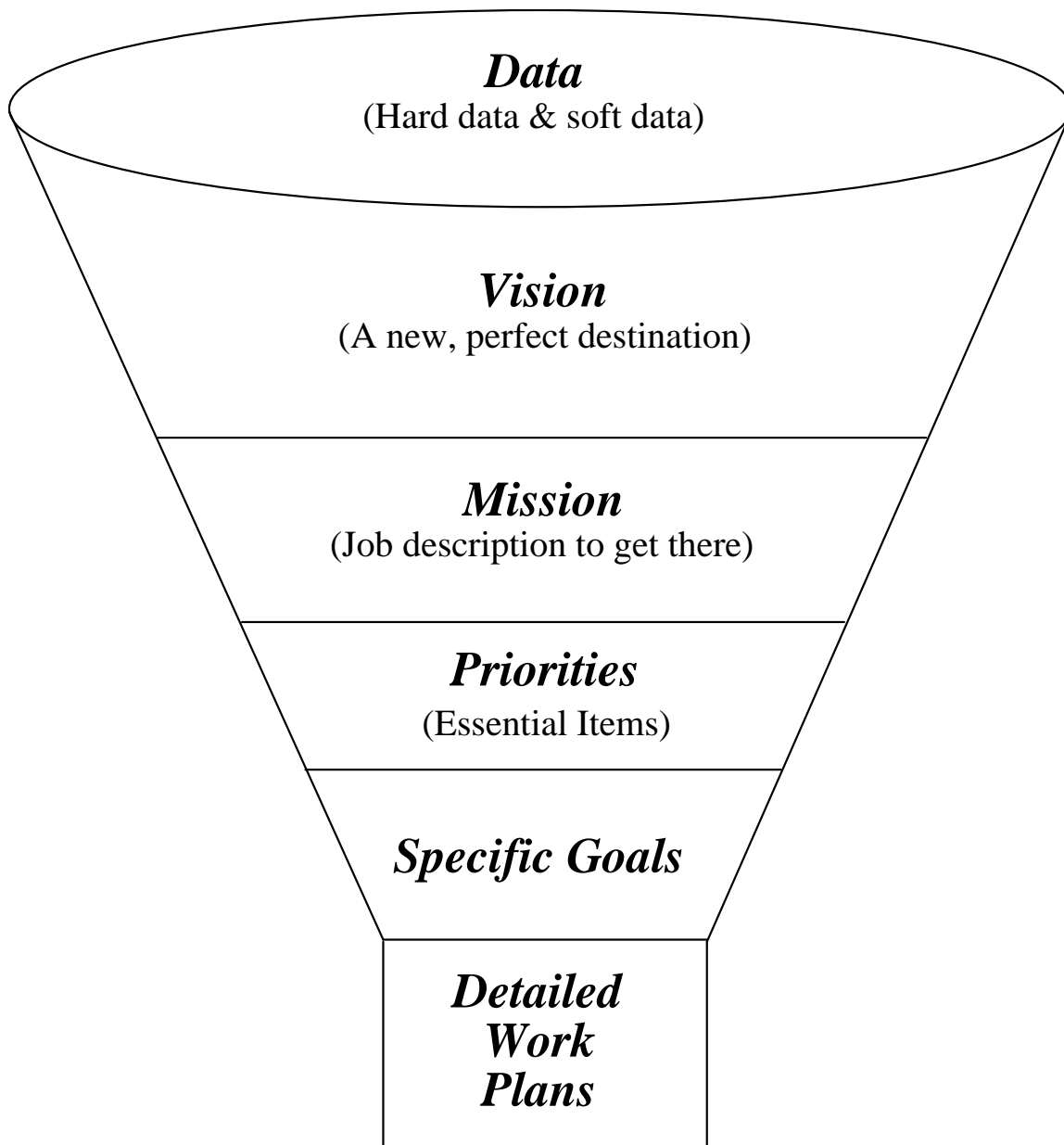
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## ***Chainsaw Planning***© • **System Overview**



## **Sample Vision & Mission Statements: School Districts**

### ***Sample Vision Statements (New Destinations)***

#### **Columbia Heights (MN) Public Schools**

Achieve academic & co-curricular excellence, high student & staff morale, in partnership with our diverse community.

#### **Sun Prairie (WI) Public Schools**

We will work together with our community to maximize all students' learning by providing a community of learners an adaptable system that provides equitable opportunities for a diverse population.

#### **Scotland (SD) Public Schools**

We will provide excellent academics & co-curriculars that develop lifelong learning, high academic achievement, & productive citizens that are prepared to move on to the next level of education.

### ***Sample Mission Statements (Job Descriptions)***

#### **Breckenridge (MN) Public Schools**

We will prepare our students for academic and community success.

#### **Columbia Heights (MN) Public Schools**

Provide a positive educational experience that allows all stakeholders to achieve their potential through:

- Communication
- High standards & expectations
- Planning & evaluation
- Acknowledging the value of community.

#### **Scotland (SD) Public Schools**

We will work together as staff, students & community to provide quality education & co-curriculars that result in high individual achievement in all areas of life and students that desire lifelong learning.

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**Worksheet #1: Outcome Diagnosis**

	<b>Positive</b>	<b>Less Than Positive</b>
<b>Intended</b>	1)	1)
	2)	2)
	3)	3)
	4)	4)
	5)	5)
<b>Unintended</b>	1)	1)
	2)	2)
	3)	3)
	4)	4)
	5)	5)

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### **Worksheet #3: Priorities**

(Write your organization's new *Vision* here.)

(Write your organization's new *Mission* here.)

### **Step #3: Identify between 4 & 6 *Priorities*.**

**1)**

**2)**

**3)**

**4)**

**5)** (*Optional*)

**6)** (*Optional*)

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## **Worksheet #4A: Priorities to Goals**

**Priority #1**  
Goal  
Goal  
Goal

**Priority #2**  
Goal  
Goal  
Goal

**Priority #3**  
Goal  
Goal  
Goal

**Priority #4**  
Goal  
Goal  
Goal

**Priority #5**  
Goal  
Goal  
Goal

**Priority #6**  
Goal  
Goal  
Goal

## ***Chainsaw Planning***<sup>©</sup> **Worksheet 4B: Goal Workplan**

**Admiration of the Problem** (ID all sub-issues & hurdles; 5 minutes)

**Goal** (in 20 words or less; 5 minutes)

**Objectives / Action Steps** (≤4; 10 minutes)

- 1)
- 2)
- 3)
- 4)

**Timeline**  
(desired per objective)

- 1)
- 2)
- 3)
- 4)

**Resources**  
(needed per objective)

- 1)
- 2)
- 3)
- 4)

**Responsibility**  
(name per objective)

- 1)
- 2)
- 3)
- 4)

**Evaluation Plan** (Quantitative and/or Qualitative; 5 minutes)

Quantitative:

Qualitative:

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**Worksheet 5: Final Overview**

	<b>Goal 1</b>	<b>Goal 2</b>	<b>Goal 3</b>	<b>Goal 4</b>	<b>Goal 5</b>	<b>Goal 6</b>
<b>Board Role</b>						
<b>Admin Role</b>						
<b>Other #1</b>						
<b>Other #2</b>						
<b>Other #3</b>						